GST IN TALLY.ERP9 (RELEASE - 6) (BETA VERSION)

Note :- This help document is specifically provided for JB Nagar Study circle for educational purpose only. Since Release 6 Tally.ERP9 is yet in Beta Stage actual screen and functioning could differ.

HITESH SONI 9323335557 hitesh@9thwonder.in Page **1** of **29** CA PUNIT MEHTA 9833861090 punit1mehta@gmail.com Download Beta version Of Release 6 from <u>https://tallysolutions.com/gst-preview-release/</u>

Tally	PORCE OF EXEMPLICITY		PRODUCTS ~	PRONG	SUPPORT -	PARTNERS ~	ABOUT TALLY -	GET GST READY
	Quick set up of your GST of	letails so that your business car	n start without any d	elay				
	 Support for all GST Transa 	ctions for your business						
	 Easy detection and correct 	ion of errors for hassle-free tax	return filing					
	 Seamless export of returns 	in Excel to upload returns or sh	sare with your CA/Ta	ox Practitioner				
3	The Preview Release is available	able for download to experience	the latest Tally ERP	9 Release fo	r GST. It will tak	ie just a few min	utes as always.	
2	^p or more details about the p	roduct and features, visit <u>Taily</u>	vHetp					
	What is a Preview Release	e?						
	A Preview Release gives y	ou early access to the product (for you to use and g	et comfortable	È.			
	Make a copy of your data	and familiance yourself with the	product. Be sure to	install in a d	ifferent folder.			
	With limited time before the	GST roll out, this Preview will h	elp you prepare you	escelf bedacc				
	No	le: A Preview Rolease is 'not	t a Live version", a	and you mus	t not use this v	with your live d	ata	
C1 ¹ 1		р '						
UIICK C	on Download	Preview						

1 Tally.ERP 9 Installer	
Tally.ERP 9	Tally POWER OF SIMPLICITY
Empowering Businesses since 198	36
New Installation Tally.ERP 9 Series A Release 6.0 (64 bit) Installation folder	
C:\Program Files\Tally.ERP9 6	
© Tally Solutions Pvt. Ltd., 1988-2017 Check Lat	Advanced est Install

Run the downloaded setup as administrator and click on Install.



When user will open his Release 5 data in Release 6, the above message will appear. Click on yes to migrate the data

P: Print	E: Export	M; E-Mail	O: Upload	S: TallyShop	G: Language	K: Keyboard	K: Control Centre	H: Support Centre	H: Help	
Backup C	Companies on Di	sk	-		- 20-			а. С	Ctrl + M 🗙	
				Select	Company					
			Path Name	C:IProgram	Files/Tally.ERP9 6					
Aires of De				Destarts	v. (
							Company Info.			
				Back	up Details					
		Comp File n	any being backed up ath for backum	Abc & Co	ataBackun					
		(lif req	uired, you can type a	different file path f	or backup.)	Acce	ot ?			
						Yes o	No			

Give the File Path for Backup and Accept.

To applicable GST in your Company

Go to Gateway of Tally -> F11 -> Statutory and Taxation -> Set alter GST details to "Yes" \searrow

	Company	Abc & Co	
	Statutory a	nd Taxation	
Enable Goods and Services Tax (GST) Set/alter GST details	? Yes ? <mark>yes_</mark>	Enable Tax Deducted at Source (TDS) Set/alter TDS details	? No ? No
Enable Value Added Tax (VAT) Set/alter VAT details	? No ? No	Enable Tax Collected at Source (TCS) Set/alter TCS details	? No ? No
Enable excise Set/alter excise details	? No ? No	Enable Local Body Tax (LBT) Set/alter LBT details	? No ? No
Enable service tax Set/alter service tax details	? No ? No		

The below screen will appear. Select your State -> enter your GST number -> set applicable from as 1-jul-2017 -> If You have to set tax rate on company wise (i.e. you have same tax rate on all products) then set/alter GST rate details as yes

	<u>GST Details</u>	
State	: Maharashtra	
Registration type	: Regular	
GSTIN/UIN	: 27AAAAA1234A1Z5	
Applicable from	: 1-Jul-2017	
Set/alter GST rate details	? <u>Y</u> es	
Enable GST Classifications	? No	
Provide LUT/Bond details	? No	

HITESH SONI 9323335557 hitesh@9thwonder.in Page **6** of **29** CA PUNIT MEHTA 9833861090 punit1mehta@gmail.com The below screen will appear.

GST Details	,	, , , , , , , , , , , , , , , , , , ,
	Tax Rate Details	
HSN/SAC Details		
Description	Electronics	
HSN/SAC	11223344	
Tax Details		
(From 1-Jul-2017)		
Taxability	: Taxable	
Is reverse charge applicable	? No	
Is ineligible for input credit	? No	
Тах Туре	Valuation Type	Rate
Integrated Tax	Based on Value	18 %
Central Tax	Based on Value	9 %
State Tax	Based on Value	9 %
Cess	Based on Value	0 %

Set Description of your company -> Set HSN number -> Set Taxability as "Taxable" -> Set your Tax Rate in front of Integrated Tax -> Central Tax and State Tax will automatically get calculated.

Updating Party GSTIN/UIN



Quickly update the GSTIN/UIN details for your parties group-wise from the Update Party GSTIN/UIN report. You can also provide this at the individual party ledger level. Use the Import Party GSTIN tool to import GSTINs for several parties in one shot.

To update party GSTIN or UIN

- 1. Go to Gateway of Tally > Display > Statutory Reports > GST > Update Party GSTIN/UIN.
- 2. Select the group and ledger for which you want to update the GSTIN/UIN.
- 3. In the Update Party GSTIN/UIN screen, enter the GSTIN/UIN number for each party.

Click F5 to toggle between Show All and Show Pending.

Show All: Lists all the parties.

Show Pending: Lists the parties with missing details, such as country, state, registration type, or GSTIN/UIN.

Once you have updated the GSTIN/UIN for your parties, you can print the GSTIN details in your invoices for filing returns.

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Import Party GSTIN

The Import Party GSTIN add-on helps you update GSTIN details of all parties at once from Microsoft Excel. It is very useful if you have the GSTIN information of all parties outside Tally.ERP 9 and want to import the information to update the party ledgers in Tally.ERP 9.

Note: You need to export existing party information to MS Excel using Update Party GSTIN, and use this MS Excel file to fill in the GSTINs that you want to import.

To install the Import Party GSTIN add-on

1. Download the Import Party GSTIN add-on from the Add-ons section https://tallysolutions.com/gstpreview-release/#GSTIN-addon

2. In Tally.ERP 9, click F12: Configure > Product & Features > F4: Manage Local TDLs.

3. In the TDL Configuration screen, set the option Load TDL files on startup to Yes.

4. Specify the name of the add-on with the folder path containing the add-on in the field List of TDL files to preload on startup.

5. Press Enter to save.

Import Party GSTIN appears under GST Reports.

To import party GSTIN details

- 1. Go to Display > Statutory Reports > GST > Update Party GSTIN.
- 2. Select All Items in the Name of Group and Name of Ledger fields in Select Group screen

and press Enter. The Update Party GSTIN/UIN screen lists all parties without a GSTIN.

- 3. Click Export to export the information in excel format.
- 4. Open the exported file, specify GSTIN details for the parties, and save the file.
- 5. In Tally.ERP 9, go to Display > Statutory Reports > GST > Import Party GSTIN.

6. Specify the name of the MS Excel file to be imported with the path in the field Name of the file to be imported (Excel).

7. Specify the name of the sheet containing information in MS Excel file in the field Sheet name.

HITESH SONI 9323335557 hitesh@9thwonder.in Page **9** of **29** CA PUNIT MEHTA 9833861090 punit1mehta@gmail.com 8. Press Enter to import.

When the import is completed, the MS Excel file opens and displays the message Data imported successfully.

Note: Ensure the party names are not altered in the MS Excel file exported from Tally.ERP 9. Also, the name of Country, State and Registration Type specified in the MS Excel file must match the spellings given in Tally.ERP 9.

To correct errors in the imported data

1. Open the MS Excel file and check for a sheet called Errors. If this sheet is there, it means that some data was incorrect for some parties and has not been imported into Tally.ERP 9.

2. Check and make necessary corrections in the Errors sheet. Save the file.

3. Import the file again, and specify the sheet name as Errors. The corrected information is imported this time.

Ledger Creation Screen of CGST

Ledger Alteration		Abc & Co		Ctrl + H 🔀	t tai Com
Name COST			Total Opening Balance		
(acad)				2	Edit Soft
and the second sec	111111 C 1111	Mailing Details	-		
Under	Daties & Taxes SCorrent Liabilities)	Nava Addxee			
Type of dety/tax:	651				
Tax type inventory values are affected	7 No				
Fercentage of calculation	105				
Rounding method	³ Not Applicable	Provide lawsk details No.			
Satuta	ry Information	and the second se			
		Tax Registration Details			
		PAUT Na			
-					
	Opening Balas	a (on 1-Apr-2017) :			union .
Q Que () Accept	HDAN:				

Ledger Creation Screen of SGST

Ledger Alteration		Abc & Co	Table States	Ctrl + M 🕺 🕞 🗤 🖉
hane ESEA			Total Opening Datasce	THE EAK DUT
Umber Type of dutytae Tas type Venertary values are affected	Daties & Taxes (Corect Labities) GST State Tax ? No	Mailing Detaily Name Address		
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	Opening Balance	* (en 1.4pr.2017) :		Li Donalis B. Boi Dia Unite Ji dia Dia Praine B. Geogre
g Quil & Accept	10.2alide			(Contractions)

Ledger Creation Screen of IGST

Ledger Alteration	_	Abre	N CH	Total Operang Balance	Ctrl + M. 🛛	() Tex General File Sile Set
Linder Type of duptas Tas type Investory salace are affected Percentage of calculation	Dation & Teams (Current Catolises) OST Integrated Tea 7 Bis 7 S S	Name Address	Maring Dends		-	
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g Gul & Accest	Deteta					Later

HITESH SONI 9323335557 hitesh@9thwonder.in Page **13** of **29** CA PUNIT MEHTA 9833861090 punit1mehta@gmail.com If your some products have 18% tax rate and some products have 12% tax rate then set rate in stock group level.

E.g.:- Company Abc & Co is an electronics manufacturer. Abc & Co Company sells High Value appliances as well as Low Value appliances. Tax Rate on High Value appliances is 18% and on Low Value Appliances is 12%.

Create a stock group "High Value appliances" -> set alter GST details as yes



Set your tax rate in Integrated Tax Field.

HITESH SONI 9323335557 hitesh@9thwonder.in Page **14** of **29** CA PUNIT MEHTA 9833861090 punit1mehta@gmail.com Similarly create a stock group of "Low Value appliances "-> set alter GST details as yes

Name : Low Value Appliances (alias) :					
Under : ^J Primary	,				
Should quantities of items be added? NoSet/alter GST Details? yes					
GST Details	, , ,				
	Tax Rate Details				
HSN/SAC Details					
Description :	Electronics				
HSN/SAC :	11567498_				
Is a non-GST good ?	No				
Tax Details					
(From 1-Jul-2017)					
Taxability	: Taxable				
Is reverse charge applicable	? No				
Is ineligible for input credit	? No				
Тах Туре	Valuation Type	Rate			
Integrated Tax	Based on Value	12 %			
Central Tax	Based on Value	6 %			
State Tax	Based on Value	6 %			
Cess	Based on Value	0 %			

Set your tax rate in Integrated Tax Field. Central Tax and State Tax will automatically get calculated.

Now create Stock Item under High Value Appliances Group as following.

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Stock I	tem Alteration	Abc & Co
Name (alias)	: Refrigerator	
Under	: High Value Appliances	Statutory Information
Units	: nos	GST Applicable : ^J Applicable Set/alter GST Details ? No Type of Supply : Goods Rate of Duty (eg 5) :
	Opening Balance :	Quantity Rate per Value

Set GST Applicable as "Applicable" and select Type of supply.

Similarly Create a Stock Item under Low Value appliances Group as following.

Set GST Applicable as "Applicable" and select Type of supply.

Stock I	tem Alteration		Abc & Co
Name (alias)	: Oven :		
Under	: Low Value Appliances	Statute	ory Information
Units	: nos	GST Applicable Set/alter GST Details Type of Supply Rate of Duty (eg 5)	: ^J Applicable ? No : Goods :
	Q Opening Balance	uantity Rate per	Value

Tally Supports All Kinds of GST Transactions



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Multi GST Sales Transaction



CGST and SGST will be calculated as per Tax rate defined in Stock Group.

Tax Invoice

At GS Bu Ar GS	oc & Co STIN/UIN: 27AAAAA1234A1Z1 over over and Ent. aharashtra, Code: 27 STIN/UIN:27AAAFK1111L1Z1		Invoice N 3 Delivery 1 Supplier's 34 Buyer's O Despatch Despatch Terms of	o. Note S Ref. Order No. Document I ned through Delivery	Date 2-Ju Mod Oth Date No. Deli Desi	ed II-201 Ie/Terr er Refe ed very N	7 ms of Payment erence(s) ote Date n
SI №. 1	Description of Goods Refrigerator		HSN/SAC 11223344 11567/498	Quantity 30 nos	Rate	per nos	Amount 4,50,000.00
2	CG SG	ST ST	1130/496	12 nos	7,500.00	nos	5,40,000.00 5,40,000.00 45,900.00 45,900.00
	T	Icto		42 000			₹ 6 31 900 00
Am	nount Chargeable (in words)	otar		42 105		1	E.& O.E
IN	R Six Lakh Thirty One Thous and Eight Hur	ndre	d Only				
	HSN/SAC	1	axable	Centra	Tax	Det	State Tax
11:	223344	4	50,000.00	9%	40,500.00	Rate	e Amount 9% 40.500.00
11	567498		90,000.00	6%	5,400.00	6	5,400.00
Ta	Total X Amount (in words) : INP Ninety One Thousan	<u> 5</u> , d ⊑:	40,000.00		45,900.00		45,900.00
De	<u>claration</u> e declare that this invoice shows the actual price of ods described and that all particulars are true and	fthe	Company' Bank Nam A/c No. Branch & I	s Bank Deta le : I FS Code : I	ils 1DF C Bank 6453489SD (8orivali We:	5 st & A	AAA0123456 for Abc & Co

This is a Computer Generated Invoice

E.g. 2:- Company Abc & Co sells Bata shoes .If Rate of Bata shoe is below 500 then tax rate will be 18 % and if Rate of Bata shoe if above 500 then tax rate will be 28%.

Create a Stock Item Bata shoe -> Set GST details as "yes"

Stock I	tem Alteration	Abc & Co
Name (alias)	: Bata Shoes	
Under	: ^J Primary	Statutory Information
Units	: nos	GST Applicable : ^J Applicable Set/alter GST Details ? yes Type of Supply : Goods Rate of Duty (eg 5) :
	Opening Balance	Quantity Rate per Value

GST Details	· · ·	
	Tax Rate Details	
HSN/SAC Details		
Description	Shoes	
HSN/SAC	90807087	
Is a non-GST good	' No	
Tax Details		
(From 1-Jul-2017)		
Calculation type	: On Item Rate	
Taxability	: Taxable	
Is reverse charge applicable	? No	
Is ineligible for input credit	? No	
Тах Туре	Valuation Type	Rate
Integrated Tax	Based on Value	0 %
Central Tax	Based on Value	0 %
State Tax	Based on Value	0 %
Cess	Based on Value	0 %

Set Calculation type as "On Item Rate". The Below Screen will appear. Set your tax rate accordingly.

Stock Item: Bata Shoes												
Rate Greater Than	Ир То	Тах Туре	Integrated Tax Rate	Central Tax Rate	State Tax Cess Rate Valuation Type	Cess Rate						
0	499	Taxable	18 %	9 %	9 % Based on Value	0 %						
499		Taxable	28 %	14 %	14 % Based on Value	0 %						

Accounting	Voucher A	dteration (Se	econdary)	Abc	& Co					Ctrl + M 🖂	T investory Vouchara
Sales Reference no	No. 4									2-Jul-2017 Sunday	F2 Date
Party A/c name Current balance Salas ladoer	Aparna E 8,79,009	nt. .00 Dr									File Georgeony
Name of Item	different t			 				Quantity	Rate per	Amount	
				 				without g			File Contra
Bata Shoes								1 nos	700.00 nos	700.00	ES Payment
Bata Shoes								1 nos	350.00 nos	350.00	
										1,050.00	Receipt
SGST										129.50 129.50	🔁 Journal
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										CUT + N	The second second

CGST and SGST will be calculated as per tax rate defined in Item Master.

Tax Invoice

At	c & Co		Invoice N	0.		Date	d	7
G	311N/UIN: 27 AAAAA1234 A121	Delivery N		Mode/Terms of Payment				
			Supplier's	Ref.		Othe	r Refe	rence(s)
Bu	yer E		Buyerso	ruer no.		Date	u	
Ap	iarna Ent.		Despatch	Documer	it No.	Deliv	ery No	ote Date
GS	GSTINUIN:27AAAFK1111L1Z1		Despatch	ed throug	h	Desti	ination	1
			Terms of	Delivery		1		
SI	Description of Goods		HSN/SAC	Quantit	/ R	ate	per	Amount
1 2	Bata Shoes Bata Shoes	9	90807087 90807087	1 nc 1 nc	os 7 os 3	700.00 350.00	nos nos	700.00 350.00
								1,050.00
	CG SG	ST ST						129.50 129.50
	Т	otal		2 no)s			₹ 1,309.00
Am	iount Chargeable (in words)				-			E. & O.E
IN	R One Thousand Three Hundred Nine Only		ave bla	0	and Tau			Otata Tau
	HSN/SAC		Value	Rate	Amou	nt	Rate	Amount
90 90	807087 807087		700.00 350.00	14% 9%	9	8.00	14 9	% 98.00 % 31.50
	Total		1,050.00		12	9.50		129.50
	<u>claration</u>	the C	Company's Bank Nam A/c No. Branch & II	s Bank De e : FS Code :	tails HDF C 545348 Boriva	Bank 39SD6 li Wes	it & A/	AA0123456 for Abc & Co
go co	ods described and that all particulars are true and rrect.						Au	uthorised Signatory

Inter States GST Setup

Accounting	Voucher Creation (Secondary)	Abc & Co	Ctrl + M 🗵	ET Inentory Vouchers
Sales Reference no.:	No. 2		2-Jul-2017 Sunday	F2: Date
Party A/c name Current balance	0th Wonder			FRI G-TANK
Sales ledger	SALES 1			
Name of Item		Quantity Ra	te per Amount	Contra
Refrigerator		13 nos 15.000.	00 nos 1,95,000.00	10: Payment
Oven		7 nos 7,500.	00 nos 52,500.00	Barreles)
and a second			2,47,500.00	Mil Hecolte
IGST			41,400.00	11 Journal
				FBI Sales
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				ED Date fam
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				Stock Query
				🔥 Tax Analysis
Namation		20 005	2,88,900.00	Accounting Invoice
				X As Voucher

Tax Invoice

GSTINUIN: 27AAAAA1234A121 2 2-Jul-2017 Delivery Note Mode/Terms of Payment Suppliers Ref. Other Reference(s) 44 Buyers Order No. Dated Buyer Buyers Order No. Dated Sth Wonder Despatch Document No. Delivery Note Date Si	At	nc & Co	Involce No).		Date	d	
Buyer Buyer Suppliers Ref. Other Reference (b) 9th Wonder Buyers Order No. Dated Kerala, Code : 32 GSTINUUN 278956132 Depatch Document No. Delivery Note Date Si Description of Goods HSN/SAC Quantity Rate per Amount Terms of Delivery Description of Goods HSN/SAC Quantity Rate per Si Description of Goods HSN/SAC Quantity Rate per Amount 1 Refrigerator 11223344 13 nos 15,000.00 nos 195,000.00 2 Oven IGST 11567498 7 nos 7,500.00 nos 2,47,500.00 4 Total 20 nos Imegated Tax 14,400.00 2,47,500.00 2,41,400.00 Mount Chargeable (in words) Total 20 nos Imegated Tax 11867498 35,000.00 198 35,000.00 INR Two Lakh Eighty Eight Thousand Nine Hundred Only HSN/SAC Taxabe Imegated Tax 41,400.00 11567498 195,000.00 198 35,000.00 198 35,000.00 198 35,000.00 1157498 195,000.00 198 35,000.00 198 35,000.00 198 35,000.00<	A bc & Co Involce No. GSTIN/UIN: 27AAAAA1234A121 2 Delivery Note Suppler's Ref. 44 Buyer's Order No. 9th Wonder Despatch Document No Kerala, Code : 32 Despatch d through GSTIN/UIN:278958132 Description of Goods Si Description of Goods No. 1 1 Refrigerator 2 Oven ISST IfGST IGST 20 nos					2-Ju	1-201	7
Suppliers Ref. Other Reference (s) Buyer Buyers Order No. Dated Buyers Order No. Delivery Note Date Buyers Order No. Delivery Note Date Despatch Document No. Delivery Note Date Despatch document No. Delivery Note Date Description of Goods HSN/SAC Quantity Rate per Amount 1 Refrigerator 11223344 13 nos 15,000.00 nos 195,000.00 2,25,000.00 2 Oven IGST 11223344 13 nos 15,000.00 nos 2,25,000.00 2,47,500.00 41,400.00 1/GST IGST IGST 20 nos ₹ 2,88,900.00 41,400.00 2,47,500.00 141,400.00 11223344 135,000.00 15% 53,100.00 15% 53,100.00 15% 53,100.00 15% 53,000.00 15% 53,100.00 15% 53,100.00 15% 53,100.00 15% 53,100.00 15% 53,000.00 15% 53,000.00 15% 53,000.00 15% 53,000.00 15% 53,000.00 15% 53,000.00 15% 53,000.00 15% 53,000.00 15% 53,000.00 1			Delivery N	lote		Mode	/Tem	ns of Payment
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This is a Computer Generated involce

HITESH SONI 9323335557 hitesh@9thwonder.in Receipt Entry for Advance payment.

Accounting Voucher Creati	0/1	Abc & Co	Ctrl + M 🔯	T. S. Weeklary Woodhern
Receipt No. 1		Used for Advance Receipt	2-Jul-2017 Sunday	FRE: Challe
Account : Cash				F3. Century
Particulars			Amount	
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Click On Advance Receipt Button or Press Alt+V for the Title.

		Advar	ce Receipt Details						
Stock Item	Ledger Name	Amount	Amount	Cent	ral Tax	Sta	te Tax	Cess	
	7.0 	(Incl of Tax)		Rate	Amount	Rate	Amount	Rate	Amoun
Not Applicable	Sales	59,000.00	50,000.00	9 %	4,500.00	9 %	4,500.00		

Select Stock Item. If you don't know Stock Item then enter Ledger Name.

Record a Transaction with Opening VAT / Cenvat Credit Entry

