

ABC INDUSTRIES LIMITED

Detailed Project Report

1. GENERAL

- 1.01 *Name of the Industrial Concern* :
- 1.02 *Constitution:* :
Public/Private Limited/Co-operative
Society/ Partnership/ Proprietary
Concern
Enclose : :
Copy of Memorandum & Articles of
Associates/Partnership Deed or any
other constitutional document
- 1.03 *Date of Incorporation* :
- 1.04 *Date of Commencement of Business* :
- 1.05 *Sector* :
- 1.06 *Name of the Business house group* :
tow which the concern belongs &
the list of other companies in the
same group
- 1.07 *Is the MRTP Act applicable to the* :
Company?
- 1.08 *Location;*
a. Registered Office :
b. Works :

c. Is the location in backward area :
eligible for concessional finance
from institution/central subsidy.
- 1.09 *State whether it is a new/expansion* :
modernisation/diversification take
over project
- 1.10 *Furnish brief particulars of the* :
Project
- 1.11 *Nature of Industry and Products*
- Industry :

- Products

:

Capacity MT (p.a.)

<i>Products</i>	<i>Licensed Capacity</i>	<i>Installed Capacity</i>	<i>Proposed Capacity</i>

1.12 *Financial Assistance applied for* : *Term Loan - Rs. Lac*
Working Capital Loan – Rs. lacs

1.13 *Particulars of Foreign currency* : *Nil*
loans/guarantee applied for



2. PROMOTERS

- 2.01 *Bio-Data of Main Promoter : Prepare Separate Annexue including name, address, age, educational qualification, past experience in the particular industry, brief write-up on other companies, if any promoted by him or with which he is associated together with a copy of the latest Balance Sheet*
- 2.02 *In case the Promoter is a Limited Company, furnish a brief write up on the activities and past performance of the company and any expansion programme(s) contemplated.
Enclose :*
- i. Certified Copy of :
Memorandum & Articles of Association of the Promoter Company*
 - ii. Audited Balance sheet and :
Profit & Loss account for the last five years of the Promoter Company*
 - iii. Copy of agreement(s) if any :
entered into among the promoters*
- 2.03 *List of Directors :*
- 2.04 *Give names of the bankers, with :
whom inquiries may be made regarding the applicant concern and its promoters together with the copies of letters addressed to bankers in Form – I*



3. PARTICULARS OF THE INDUSTRIAL CONCERN

- 3.01 Give a brief history of the concern :
including any changes in names, business, management etc. Also indicate any mergers, re-organisation etc. which took place in the past.
- 3.02 Provide a list of subsidiaries :
showing percentage of holding in each and nature of their business.
- 3.03 Give particulars of the holding :
company, together with self explanatory note on the existing activities and its subsidiaries
- 3.04 Give names, age and address of :
directors, including whole-time directors, their qualifications, past experience and business and industrial background and existing and proposed share-holdings in the Company.
- Enclose :
Agreement with Managing Director/Whole Time Director/Chief Executive
- 3.05 Enclose Certified copies of Audited :
Balance Sheets and Profit & Loss Accounts for last three years together with proforma Balance Sheet and Profit & Loss accounts of as recent date as possible
- 3.06 In case the assets have been :
revalued or written off at any time during the existence of the company, furnish full details of such revaluation together with reason thereof.
- 3.07 Provide a list of existing key :
technical and executing staff giving their names, age, qualifications, salaries, length of service with the Company and previous experience.

Furnish number of supervisory, skilled, semi skilled and unskilled personnel employed in each of the existing plants.

- 3.08 *Give particulars of the existing : Long Term and Short Term borrowings as set out in Form II & Form III.*
- 3.09 *Provide a list of shareholders : owning or controlling 5% or more of Equity Shares, indicating the amount owned and business relationship, if any with the company. In case of preference shareholders, give a list of the ten largest shareholders. Also give the number of Equity Shareholders and Preference Shareholders. Furnish Distribution of Shareholdings in Form – IV.*
- 3.10 *Give a note on Company's tax : status.*
- 3.11 *Describe Manufacturing Facilities :*
- 3.12 *Furnish figures of licensed capacity, : installed capacity, production & sales of each major product/product group during the last three years*
- 3.13 *Locational advantage of the existing : plant with respect to supply of raw material, power, water, fuel and labour as also with respect to facilities for transportation, effluent disposal and market.*
- 3.14 *Existing requirement of various : utilities and arrangements for their supply.*
- 3.15 *Give destination, physical volume : and proceeds of export sales by main product line in each of the last five years. Also give details of export incentives available to the concern.*
- 3.16 *Details of insurance carried on : fixed assets, inventories etc.*

showing names of insurers and type of risk covered.

3.17 *Details of pending litigation either :
by or against the company.*

3.18 *Give a brief note on preventive :
maintenance adopted by the
company indicating the
organisational set up.*



4. PARTICULARS OF THE PROJECT

4.01 Details of the project for which :
assistance is required

A. CAPACITY

4.02 Details of installed capacity & :
Production

Product	Present	Maximum	Proposed	Capacity MT (p.a.)
	Installed	Production	Installed	Maximum
	Capacity	Achieved	Capacity	Production
				Envisaged

4.03 Indicate the section wise capacities :
for the major section of the plant
along with details calculations of
machine balancing, including down
time, set up time etc. Explain the
reasons for excess/inadequate
capacity if any, in any of the
section.

4.04 Specifications of major products :
and by-products.

B. PROCESS

4.05 Technical process proposed to be :
employed.

Enclose :
Copy of process Flow Chart with
material balance utilities and
process parameters.

4.06 Has the proposed process ever been :
tired in the country? If so, with
what results.

C. TECHNICAL ARRANGEMENTS

- 4.07 Explain the technical arrangement :
made / proposed for the
implementation of the project.
Is any collaboration involved :
- 4.08 Furnish the particulars of
consultants, as below;
- 4.09 a. Name of the Consultant
b. Scope of Work Assigned
c. Fees Payable and the manner
in which payable
d. brief particulars of the
consultants

D. MANAGEMENT

- 4.10 Describe proposed arrangement for :
executive management of the
concern both during the
construction period and for the
regular operations thereafter
- 4.11 a. Give Particulars of the :
proposed key technical,
administrative and accounting
personnel
Enclose : Proposed
Organisation chart
- b. Give a note on proposed cost :
and budgetary control system
management reporting and
inventory control system,
purchase of raw materials
components etc.

E. LOCATION AND LAND

- 4.12 Indicate location of plant, :
requirement of land for the project
and the arrangements made
therefore
Enumerate the location advantages
- 4.13 Give the particulars in respect of :
the land acquired for the project.
a. Area & Cost

- b. *Mode of Payment*
- c. *When purchased*

F. BUILDING

4.14 *Explain the arrangement made / :
proposed for construction the
buildings.*

*Furnish particulars of building as
per Form V.*

Enclosure :

- a. *Master plan showing location
of building & road power
receiving & roads, power,
receiving station, railway
siding, tubewells etc.*
- b. *Plan & sectional elevation of
buildings.*
- c. *Equipment layout or plant of
buildings indicating the flow
materials.*

4.15 *Give the particulars of the :
architects.*

- a. *Name of Architect/Civil :
Engineer Firm*
- b. *Scope of work :*
- c. *Fees payable and manner in :
which payable*

- d. *Past Experience of the :
architects*

G. PLANT AND MACHINERY

4.16 *Explain the basis of selection of
equipment for the project. Furnish
list of imported indigenous plant
and machinery acquired to be
acquired for the project along-with
detailed specifications etc. as per
form VI & VII.*

Enclose:

*Layout of the plant and machinery
indicating the flow of material*

H. RAW MATERIAL

- 4.17 Provide information as per form VIII indicating the requirement of the raw materials, components, chemicals.
- 4.18 Is there any process of distribution : controls on any of the items listed above? if so, give details.
- 4.19 Indicate the arrangements made/ : proposed for obtaining the raw materials chemicals which are in short supply or to be imported.
- 4.20 In case if mining lease provide : :

I. UTILITIES

- 4.21 Furnish the details of power;
- a. Source of power and supply : voltage
 - b. Maximum demand :
 - c. Connected Load :
 - d. Peak Hour Requirements :
 - e. Power tariff :
 - f. Cost of Power per annum at : maximum capacity utilisation
 - g. Standby arrangement :
- 4.22
- a. Give details on water : requirement for circulating, make-up process, boiler feed, drinking, cooling etc.
 - b. Source of Water arrangement : proposed
 - c. Describe water treatment arrangement
- 4.23 Steam Requirements and : arrangement
- 4.24 Compressed Air etc
Provide information on
- a. Requirement :
 - c. Sources :
 - b. Proposed Arrangement :
 - d. Cost at site :
- Enclose : Layout plan for compressed air, fuel etc.

4.24 Transportation furnish information :
on arrangement proposed for
carrying raw materials and
finished goods, provision for own
trucks, railway siding, etc. and
arrangements with private
operators.

J. EFFLUENT

4.25 Furnish details of the nature of :
atmospheric soil and water
pollution likely to be created by the
project and the measures proposed
for control of pollution

Enclose : Copy of approval from
concerned authorities for the
proposed arrangements.

K. LABOUR

4.26 Give estimates of total requirements :
and availability of skilled and
unskilled labour and plans for
training of personnel.

Briefly describe the manpower
development programme.

4.27 Furnish existing and proposed :
arrangement for housing the staff
and workers in the following form:

L. SCHEDULE OF IMPLEMENTATION

4.28 (a) Describe how the design engineering, erection, installation and
commissioning of the project will be carried out. Also indicate the progress
made so far in the implementation of the project :

(b) Furnish the schedule:
of implementation.

ESTIMATED TIME SCHEDULE

Sr. No.	Particulars	Commencement	Completion
	Acquisition of Land		

Development of Land
Civil Work
Plant & Machinery :
- Placement of Order
- Delivery at Site
- Erection
Arrangement of Power
Arrangement of Water
Commissioning
Procurement of R/M & Chemicals
Trial Runs
Commercial Productions

4.29 *Give details of any other :
new/expansion projects which are
under implementation or which the
company/promoters the estimated
cost, means of financing and the
present status.*



5. COST OF THE PROJECT

- 5.01 *Furnish estimate of cost of project :
under the following heads. Also
provide the basis of cost estimation
(Such as quotation, orders placed
etc.) bringing out the built in
provision cost escalation if any.*
- 5.02 *Give estimates of contingency :
escalation provision as in Form IX
A and margin money for working
capital as in Form IX B.*



6. MEANS OF FINANCE

- 6.01 *Means of financing envisaged :*
- 6.02 *In case of internal accruals is taken as a source of finance explain the base of estimation of internal accruals by means of suitable statements*
- 6.03 *Briefly describe the arrangements so far made for raising the finance and the proposed arrangements.*
- 6.04 *Indicate sources of foreign exchange and arrangements, if any made for obtaining foreign exchange*
- 6.05 *Promoters contribution to project cost as a % of Total Project Cost*
- 6.06 *Give details of security proposed to be offered for loan and/or guarantee for as deferred payments on plant and machinery or guarantee for foreign currency loans.*
- 6.07 *In case it is proposed to offer a bank guarantee instead of mortgage of fixed assets, specify the name of the bank indicating its willingness to provide the guarantee.*



7. MARKETING AND SELLING ARRANGEMENTS

- 7.01 Give brief notes on the products & :
their major uses etc.
- 7.02 Furnish estimates of the existing :
and future demand and supply of
the products proposed to be
manufactured
- 7.03 Give an assessment of likely :
competition in the future and
indicate any special features of the
project, which may enable it to meet
the competition.
- 7.04 Provide information regarding :
export possibilities & prices
(domestic as well as export)
- 7.05 If there are any export commitment :
assured by the company as a part of
the Government Requirements
- 7.06 Give the international CIF & FOB :
Prices and landed cost of the
proposed products
- 7.07 List of principal customers and
particulars of any firm arrangement
entered into with them
- 7.08 Particulars of Government :
Controls, restrictions etc. if any
- 7.09 Indicate whether sales are made :
directly by the company or through
distributors or selling agents.
- 7.10 In case the company proposes to :
have any sole selling agency for any
of its products furnish the following
particulars;
- a. Name of the Selling agent :
 - b. Remuneration :
 - c. Special advantages/reasons for :
appointment of sole selling
agents.

- d. *Relationship of the directors of the company with the directors partners of the sole selling agents.*
- e. *Past experience in handling the same/similar products and financial position of the sole selling agents.*
- f. *Storage facilities available with the sole selling agents and the adequacy of the facilities.*

7.11 *Give details regarding the trend in prices during the last five years. If the prices are controlled by the Government or on a voluntary basis, indicate the basis on which the prices are fixed.*

7.12 *In case of agro based/agriculture input industries indicate in detail the company's theme for educating the farmers to use the product/to grow the produce required.*



8. PROFITABILITY AND CASH FLOW

8.01 Give estimates of cost of production :
& the working results for the first
seven years of operation as per
Forms XI & XII respectively.

*Note : In case of expansion/
diversification of existing
companies, two sets of profitability
statements may be prepared - (1) for
the project & (2) for the existing
operations only.*

8.02 Based on the estimates of working :
results in the Form XII provide a
cash flow statement for the
company as a whole, for seven
operating years of the project in
the Form XIV

8.03 From the foregoing statements, :
provide a projected balance sheet
for seven operating years for the
company as a whole in the FORM
XV.

8.04 At what capacity will the plant :
breakeven? Give detailed
calculations in the FORM XVI.



9. ECONOMIC CONSIDERATIONS

- 9.01 Give prices of competing :
import/export products giving a
break up as FOB, CIF, landed cost
(including duty) and also selling
price.
- 9.02 Explain in details the various duties :
taxes and incentives.
- a. Excise Duty
 - b. Export Duty
 - c. Export Assistance
 - i. Replenishment License
 - ii. Duty Drawback
 - iii. Cash Subsidy
 - iv. Others
- 9.03 Give brief write up on the economic :
benefits to the country in general
and the region in particular on
account of the proposed project.



10. GOVERNMENT CONSENTS

10.1 *Indicate whether the various :
licenses/consents required for the
project have been obtained from
the respective authorities Give
details as follows;*

- a. Letter of Intent :*
- b. Industrial License :*
- c. Capital Goods Clearance :*
- d. Import Licence :*
- e. Foreign Exchange Permission :*
- f. Approval of technical/ :
financial collaboration*
- g. Clearance under MRTP Act :*
- h. Consents of the Controller of :
Capital Issues*
- i. Others :*

10.2 *Specify any special conditions :
attached to the license/consents and
the undertakings taken by the
company in the connection with
them*



11. DECLARATION

We hereby declare that the information given here in before and the statements and the papers enclosed are, to the best of our knowledge and belief, true and correct in all particulars.

for ABC Industries Limited

Managing Director

Mumbai

Dated :

